

FAQ's for RFP Facilitator

What is the expected size of the summits?

We expect 50-100 participants from various backgrounds as indicated in the RFP for the two half day summits. Planning meetings with the project staff and advisory groups will be 10-15 participants.

Is logistics support available for the women's summits?

Yes, we have staff to assist with planning and organizing the venue etc, as well as note taking, video recording and other tasks.

What is the budget range for the project?

The final budget is to be negotiated, but should be less than \$10,000.

Will the summary reports be available publicly?

The summary reports required from the facilitator will be for internal project use and do not need professional design.